

This project is co-funded by the European Union and the Republic of Turkey



**EU Acquis Audit**

**CALL FOR CANDIDATES**

**The Turkey-EU Business Dialogue (TEBD) project**

The **Turkey-EU Business Dialogue** (TEBD) is a project co-funded by the European Union under its IPA II programme with Turkey. TEBD is managed by [EUROCHAMBRES](http://www.eurochambres.eu/), through a grant contract with [CFCU](http://www.cfcu.gov.tr/), in close cooperation with [TOBB](http://www.tobb.org.tr/), as the end beneficiary institution of the project. The TEBD activities are implemented through the European and Turkish Chambers of Commerce and Industry.

The overall objective of the project is to strengthen mutual knowledge and understanding between Turkish Chambers and their counterparts in the EU, thus promoting the integration of EU and Turkish business communities and ensuring a stronger awareness of the opportunities and challenges of a potential future Turkey’s accession to the EU in both Turkey and the EU.

The TEBD project wants to promote a constructive private sector dialogue between the EU and Turkey that will lead to positive and lasting results for both sides.

**The EU Acquis Audit**

The *EU Acquis audit tool kit*, which was initiated under previous programmes (ETCF I & II), will be further developed and introduced to the Turkish Chamber Network. The TEBD Team, with the support of network experts, will develop a “diagnostic tool-kit”, which are detailed checklists, translating relevant EU legislation into a series of questions for the companies. Such checklists will allow the companies to assess to what extent they comply with relevant EU legislation.

3 checklists are being developed, covering the following sectors:

* TOOLKIT 1: “Acquis” services in the field of agri-food products
* TOOLKIT 2: “Acquis” services in the field of industrial products covered by “CE-marking”
* TOOLKIT 3: “Acquis” services in the field of sustainable production and trade

Once the toolkits are developed, a four-day training will be organised in Turkey for 25 Turkish chamber executives selected by TOBB and EUROCHAMBRES on how to use the acquis audit tool kit. Executives will come from across the country (regional spread) and preferably have a basic understanding of EU affairs and English knowledge. The training will be delivered by EUROCHAMBRES TEBD team and the network experts.

The EU Acquis Audit training will be organised for Turkish Chamber experts, **from 18th to 21st June 2019**, and take place in **Ankara** (Turkey).

Following this training, each Turkish chamber will commit to carry out **at least 10 *acquis* audits of Turkish companies**, thus assessing their compliance with the specific EU legislation. Total target is therefore audit of 250 Turkish companies. The selection of the Turkish companies will be carried out by TOBB, EUROCHAMBRES and selected Turkish chambers. The TEBD Team will be in contact with each Turkish chamber to finalise their audits in time.

The Acquis Audit will provide a comprehensive overview of the level of acquis compliance of selected Turkish companies on the selected acquis topics.

**Participation requirements**

You can participate in the EU Acquis Audit training if:

* you are a full-time Chamber employee, for at least one year;
* you have a good understanding of English;
* wish to acquire and apply sound knowledge of EU acquis communautaire;
* want to support the competitiveness of companies in Turkey and their successful alignment with EU relevant legislation;

Up to **25 Turkish Chamber executives** can participate in the TEBD Acquis Audit training. Chamber experts who participated in the previous ETCF Acquis Audits are eligible to join.

**Role as a participating Turkish Chamber expert**

* Further to a four day training session on the tool-kit, you will promote the acquis audit among Turkish companies in your region.
* Further to this information campaign, you will propose to EUROCHAMBRES and TOBB a list of at least 10 companies to be audited,
* Further to the selection of the companies by EUROCHAMBRES and TOBB, you will help the companies in your region filling the check-lists.
* You will then visit the companies, go through the check-lists and verify, on the spot, all the answers. For the visit, you will have the support of the EU experts.
* On the basis of the audit results and assisted by the EU experts, you will provide the company with information and advice where necessary.
* You will provide EUROCHAMBRES and TOBB with a report on the level of compliance of the companies you visited.
* On the basis of the reports of all the Turkish acquis audit experts, EUROCHAMBRES & TOBB will draft the acquis audit Final report.

**Financial information**

For the training session, all travel (economy class flight tickets, train and/or bus tickets) and full accommodation expenses, (hotel and meals) will be borne by the TEBD project. Personal expenses will be at your own expense. The TEBD team, with support of the local support organisation, will manage the entire process.

**How to apply?**

If you are interested in participating in the TEBD Acquis Audit in Turkey, please submit your application form by email to Ángela Ustárroz (ustarroz@eurochambres.eu) by **Friday 24 May 2019, 4.00pm Brussels time**, at the latest.

Participants will be selected by the TEBD team and TOBB on the basis of their experience and motivation, as expressed in the application form. Selected participants will be notified by 29 May 2019, and receive an official confirmation letter.

Participants will be required to travel from their region in Turkey to Ankara on 17th June, and return on 21st June.